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Policy Letter No 04/2008
Directorate General Married
Accommodation Project (DG MAP)
Engineer-in-Chief's Branch,
Integrated HQ of MoD (Army)
Kashmir House, Rajaji Marg,
DHQ PO, New Delhi – 110011

21315/Policy/P&S/ 15 /MAP

15 Feb 2008

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(DG MAP List A, B & C)

PROCUREMENT OF MATERIALS FOR DG MAP WORKS

1. In order to check that spurious / substandard / outsourced materials are not supplied to DG MAP, the following procedure shall be strictly maintained by PM/TAs of DG MAP:-

- (a) The contractor shall submit the samples of the materials to PM/TAs for approval of the makes specified in CA.
- (b) After approved of make from PM/TAs, the contractor shall place the bulk order to the manufacturer / authorized dealer.
- (c) The contractor shall submit machine numbered paid invoice supported by the excise duty gate pass of the approved company for the total quantity of material supplied under each consignment to the PM/TAs. The PM/TAs shall inspect the material of each consignment recd at site. The original invoices and excise duty gate pass shall be defaced by PM/TAs and kept on record.

2. If any anomalies are noticed by PM/TAs the same shall be reported to HQ DG MAP for considering continuation of the products / firms approved.

(Sanjeev Gupta)
Lt Col
SO1 (Pol & Standardization)
For DG MAP

Internal

Plg Team 'A'
Plg Team 'B'
Contract Sec

} - for information and necessary action please